Notification to Student

We are pleased to inform you that your application for the Student Exchange Programme ("the Programme") has been successful.

Name of Activity: Student Exchange Programme

Exchange Semester: 

Host Institution: 

Host Country: 

Student Agreement

This student agreement is designed to protect all students of City University of Hong Kong (the University) participating in activities outside Hong Kong. All outbound exchange students are required to sign this form to indicate agreement before departure. Please read carefully and return the signed agreement to the Global Services Office, Room 3210, 3F, Cheng Yick-chi Building.

Student under 18

To participate in activities outside Hong Kong, parental consent is required for students under the age of 18. Parent/Guardian should complete Part C of this form.

Part A

1. I undertake to comply with the rules and regulations set by the University, the home College/School/Department and the host institution for the Programme, which may include, but are not limited to, fulfilling the English and/or other language requirement(s). I understand that the University reserves the right to withdraw the exchange offer and funding (if applicable) if I fail to fulfill the Programme requirements. I also understand that my application for the Programme is subject to final acceptance by the host institution.

2. I understand that I must maintain a CGPA of 2.5 or above both at the time of application and at the conclusion of the semester prior to the beginning of the Programme. The University reserves the right to withdraw my exchange offer and the funding (if applicable) should I fail to do so.

3. I understand that it is my responsibility to inform my College/School/Department and the Global Services Office if I fail to meet the CGPA requirement before the departure of my exchange study.

4. I shall give a written notification of withdrawal, as soon as possible, to the University and the Global Services Office (GSO) should I fail to complete the Programme as scheduled.

5. I agree that the University may use my application data and information (including email and mobile phone contacts) for administrative and promotional purposes.

6. I undertake to pay tuition and other study-related fees to the University during the exchange period.

7. I understand that the host institution shall bear no responsibility for providing funds to me as an exchange student for any purpose.

8. I understand that the Programme is approved for one semester only (unless specified otherwise). I shall apply for admission to the host institution as a fee-paying student and pay the normal tuition fees if I wish to extend my study at the host institution after finishing the exchange study.

9. I undertake to provide a copy of the official transcript issued by the host institution to the University within six weeks after completion of my exchange study.

Part B

1. I acknowledge that I participate in the Programme voluntarily. 本人承認是自願參與該活動。

2. I have carefully considered my health and personal circumstances when applying for and accepting a place in the Programme, and I am physically and mentally capable to participate in and complete the Programme; and I agree to assume all responsibilities for my health, safety, and belongings while participating in the Programme. 本人在申請並同意參與該活動前，已詳盡考慮了自身的健康狀況及個人情況，而本人的生理及心理條件均足以完成活動，本人同意承擔參加該活動期間的健康、安全及財產之所有責任。

3. I understand that integration into a new culture and learning environment could place particular challenges, both mental and physical, on an individual and that, if I am currently receiving treatment for any chronic illness, I shall discuss with the staff-in-charge, counsellor or my doctor about plans to manage my...
health condition while away from Hong Kong. 本人明白，與一獄新文化與新學習環境相融合會對個人的身心帶來特殊挑戰；若本人目前在受任何慢性疾病的
治療，應向活動的主辦者，輔導員或本人的醫生告知本人在離開香港期間的健康狀況及相關計劃。
4. I release the University, its officers, employees, agents and contractors from any and all liability, damage or claim of any nature whatsoever arising out of,
or in any way related to my participation in the Programme, to the extent permitted by the applicable laws. 本人同意，因與本項活動有關的一切事項所引
起或有關的任何及所有之責任、損害或任何性質之要求在適用的法律允許範圍之內，賠償大學、大學人員、僱員、代理人及承辦商等等。
5. I agree to indemnify the University from any damage or liability incurred by me:
(a) as a result of any illness I may suffer; or
(b) as a result of my act or omission
including the costs of any medical care, or any injury or damage to the person or property of others which I may cause, or from any financial liability or
obligation which I may personally incur, while participating in the Programme. 本人同意，因個人行為所引致或由本人所負的責任或損失，而造
成或任何損失或責任，包括任何賠償費用，或因本人行為所引致或造成他人受損失，大學無須向本人作出賠償或賠償Процедура или DEFAULT
6. I understand that the University reserves the right to make cancellations, changes or substitutions regarding the Programme in case of emergency or
changed conditions or in the interest of students concerned including myself. Should the University cancel the Programme, refunds may be made
according to the University’s standing policies and procedures, or any other arrangements that the University may consider appropriate. I accept that I do
not have any claim against the University, its officers, employees, agents and contractors regarding such cancellations, changes or substitutions. 本人
同意，如遇緊急情況或其他情況，或有需要保護其他包括本人之權益，大學對本項活動有權取消、更改或變更的權利。若大學取消該活動，可根據大學既定政策及程序予以退款，或採取大學認可的其他安排。本人同意，如大學決定取消、更改或變更情況下，大學不會就此向大學、大學人員、僱員、代理人及
承辦商作出任何要求。
7. I understand that the University requires all students be covered by appropriate insurance that should cover travel, personal accident, medical expenses
(accident and non-accident), hospitalization, medical/emergency evacuation, and repatriation throughout the entire period of the Program and I , the student participant, will be financially responsible for such expenses. 本人明白，大學要求所有學生須有適當保險，保額內容包括活動期間之出行、個人意外、醫療費用（事故及非事故）住院、緊急醫療及遣返。本人同意，大學將不負任何費用，有關學生所承擔的費用。
8. I understand that it is my responsibility, as a student participant, to understand and comply with the terms of participation, rules and regulations of the Programme/host institution, and laws and customs of the host country/territory and that in the event of violation of any of these, academic failure or behavioural problem, which is detrimental to myself, other students, third party or the Programme, the staff-in-charge/host institution shall have the
right to terminate my participation in all or part of the Programme, in each case without any liability to pay any compensation for such termination to
refund any amount of the money paid by me. The University is not responsible for the defense of a student accused of a violation of the laws of the host
country/territory and is not responsible for the payment of any fines or other penalties resulting from such violations. 本人明白，作為參與本項活動的學生，須
理解並遵守活動舉辦方及主辦機構制定的參與條款、行為規定、獎罰制度，以及所處國家或地區的法律及習俗，違反上述任何一項，或舉行違規活動，或有行為問
題，將導致本人、其他學生及第三方活動造成損害，或主辦機構有權禁止本人參與活動及部份或全部活動，並且對此無須承擔任何責任。大學亦不
負責為學生應付罰款或其他罰款，也無義務為學生應付違反法例所帶來的任何罰款。
9. I understand that I will be directly subject to the laws and legal procedures of my host country/territory as applied to the use, possession and distribution of
illegal substances and these will likely be strictly enforced by local authorities. 本人明白，本人將直接受所國家或地區的法律及當地法律機構
並且明列地方當局將嚴格執行。
10. I further understand that I am solely responsible for ascertaining the lawful age for the possession or consumption of alcoholic beverages in my host
country/territory. 本人明白，本人將自負所處國家或地區有關合法年齡及法律對所獲盜取飲料之法律年齡，並對該負全責。
11. I undertake to attend the pre-departure orientation provided by the University or the organizer of the Programme and to be familiar with all materials issued by
the University or the organizer of the Programme, in writing or verbally, relating to safety, health, legal, environmental, political, cultural, and religious
conditions in the host country/territory. I understand that it is of utmost importance that I shall be responsible for preparation for the Programme. 本人承
諾出席大學或活動主辦方提供的離港前導師，熟悉大學或活動主辦方發佈的所有文字及口頭資料，了解資料內容及所處國家或地區的安全、健康、法律、環
境、政治、文化及宗教狀況，本人明白此事至關重要，應為活動前的準備承擔責任。
12. Hereunder, I provide two emergency contact numbers of my parent(s), guardian or next of kin to the University or the organizer of the Programme. By
providing these emergency contact numbers, I agree to authorize the University or the organizer of the Programme to release my personal and/or
academic information (as the case may be) to third parties external to the University on a 'need-to-know' basis should emergency situations as determined
by the University occur. This authorization shall continue to be effective until the end of the Programme. 本人接受大學或活動主辦方提供家長、監護人或親
近之親屬的身份緊急聯繫電話，因提供以下緊急聯繫電話，本人同意盡幾大學或活動主辦方在確認緊急情況下，根據『有需要知情』原則，向大學以外的第
三方披露本人的個人資料或學生資料（具體資料種類視情況而定），此授権可於整個活動期間保留。

Emergency Contact 1
Name: 姓名
Telephone (Country/Code): 電話（國家/地區代碼）
Email: 電子郵件

Emergency Contact 2
Name: 姓名
Telephone (Country/Code): 電話（國家/地區代碼）
Email: 電子郵件

13. I understand that I should stay vigilant at all times and avoid becoming a victim. 本人明白隨時保持警覺，以免成犯罪受害者。

Signature: 簽名
Name in Block Letters: 姓名
Student ID No.: 學生序號
Date: 約期
14. I accept that it is my responsibility to meet all the costs that may be incurred while studying and travelling outside Hong Kong. Expenses may include, but not limited to, international and domestic transportation, accommodation, living expenses, insurance, medical expenses, visa application and language test fees. I understand that any expenses incurred outside the University shall be borne by me.

15. I understand that I will be representing my country and the University during the Programme, and I pledge to conduct and behave myself in a manner that reflects favourably on the University and that would not bring the University into disrepute. I hereby undertake to comply with all regulations and rules of the University.

16. I agree to complete all the academic or other work required by my Programme and/or the host institution before the end of the Programme, semester, or academic year, whichever is applicable, and to remain on site until that date. I understand that the only exception for my earlier departure is in the event of a medical or personal emergency, or in the event that I have completed all the examinations/assignments within a stated period of time at the end of the Programme, semester or academic year. I hereby agree to abide by all applicable laws and rules, the University regulations and/or rules of the organizer of the Programme and behave appropriately at all times.

Part C – Parental Consent

I ________________, parent/guardian of ________________, hereby give permission for my son/daughter to participate in the above Programme. I understand that my son/daughter will be expected to abide by all applicable laws and rules, the University regulations and/or rules of the organizer of the Programme and behave appropriately at all times.

本人 ____________ 是 ____________ 的家长/监护人，兹声明允许我的儿子/女儿参加上述活动。本人明白，我的儿子/女儿应遵守所有的相关法律通则、大学的规章制度及活动主办方的规则，并在任何时候须遵守法律。

I authorize the staff in-charge of the University or person in charge of the Programme to consent, where it is impracticable to communicate with me, to my son/daughter receiving such medical or surgical attention or treatment as may be deemed necessary in case of emergency and medical care is needed.

若因故未能联系上本人，而我的儿子/女儿遇到紧急情况或需接受医疗，本人授权大学主事者或活动主事者同意让我的儿子/女儿接受可能为必要之医疗护理或手术治疗。

Parent / Guardian's Signature

家長 / 監護人簽名

Date

(Feb 2019)

Name in Block Letters

Student ID No.

Date